

KANDI RAJ COLLEGE

(Govt. Sponsored)

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Kandi, Murshidabad, West Bengal- 742137

Internal Quality Assurance Cell

Notice Date: 05.06.2019

This is for the information of all concerned that a meeting of the Internal Quality Assurance Cell (IQAC) will be held in the Principal's Chamber of this college at **2.00 p.m**. on **12.06.2019** to discuss the following matters:

- 1. Review of the previous meeting held on 01.03.2019.
- 2. To discuss the preparation of Master Routine and Departmental Lesson Plan.
- 3. To discuss the matter of allotment of office space for IQAC & NSS unit.
- 4. To discuss the installation of new CCTV cameras and repairing the existing ones.
- 5. To discuss the CAS of some teachers.
- 6. Miscellaneous.

All the members are requested to be present at the due date and time.

Sd/-Coordinator IQAC Sd/-

Teacher-in-Charge Kandi Raj College

Copy to:

- (a) Dr. Hena Sinha, Member, Governing Body.
- (b) Prof. Ila Biswas Guha Roy, Member, Governing Body.
- (c) Dr. Tapas Bandyopadhyay, Faculty member.
- (d) Prof. Rabiul Haque, Faculty member.
- (e) Dr. Sandip Kr. Basak, Faculty member.
- (f) Prof. Abdul Jaman Naser, Faculty member.
- (g) Prof. Jayanta Basu, Faculty member.
- (h) Dr. Jaharlal Pratihar, Member, Governing Body.
- (i) Dr. Nasiruddin Mondal, Faculty member.
- (j) Mr. Himan Chowdhury, Librarian, Administrative member.
- (k) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (I) Sri Debashis Saha, Head Clerk, Administrative member.

(Dr. Nasiruddin Mondal) Teacher-In-Charge Kandi Raj College Kandi, Murshidabad