



KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

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Internal Quality Assurance Cell

Minutes of the IQAC Meeting (Dated: 09.06.2022)

A meeting of the Internal Quality Assurance Cell is held on **09.06.2022**. The following members were present:

- (a) Dr. Soma Datta, Principal & Chair Person of the IQAC.
- (b) Prof. Dwarakeswar Dutta, Faculty Member.
- (c) Prof. Jayanta Basu, Faculty Member.
- (d) Dr. Nasiruddin Mondal, Faculty Member.
- (e) Mr. Srimonta Mondal, Faculty Member.
- (f) Dr. Ananta Patra, Faculty Member.
- (g) Mr. Sourav Majumdar, Faculty Member.
- (h) Mr. Abhijit Dutta, Faculty Member.
- (i) Mrs. Sukanya Sarkar, Faculty Member.
- (j) Mr. Pradip Bera, Bursar, Administrative Member.
- (k) Mr. Himan Chowdhury, Librarian, Administrative Member.
- (l) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (m) Mr. Debashis Saha, Head Clerk, Administrative Member.
- (n) Mr. Sumanta Sinha, Accountant, Administrative Member.
- (o) Mr. Sayan Goswami, Student Representative.
- (p) Ms. Enakshi Dhar, Student.
- (q) Mr. Ujjal Dey, Member from the Local Society
- (r) Mr. Koushik Sengupta, Member from the Local Society
- (s) Mr. Arupratan Dutta, Industrialist, Member from the Local Society, President of Alumni.
- (t) Ms. Hasi Thakur, Vice President of Alumni.
- (u) Mr. Sudip Bhattacharjee, Secretary of alumni.
- (v) Dr. Bandhu Prasad, Coordinator, IQAC.

Dr. Bandhu Prasad, IQAC coordinator, welcomed the members to the meeting.

After deliberating on the matters, the committee adopted the following resolutions:

Agenda 1: Review of the previous meeting held on 24.03.2022.

The minutes of the meeting held on 24.03.2022 are read and duly approved by the members.

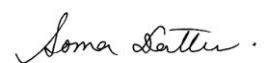
Agenda 2: To discuss regarding the Admission process for coming academic session.

The convenor of Admission Committee Prof. Jayanta Basu raised the issue of Central Online Admission for the coming session (2022-2023).

It is resolved that Central Online Admission will be done as per the rules laid down by the Govt. of West Bengal. The Admission Committee will work as the nodal agency in this matter.

Agenda 3: To discuss the issue of Academic Calendar and Lesson Plan.

The coordinator informed the meeting that the next academic session is due to begin in a month.


DR. SOMA DATTA
Principal & Secretary
Kandi Raj College
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It is resolved that, like previous years, the Academic Committee will prepare a detailed academic calendar for the coming session. The matter is referred to the Academic Committee.

It is also resolved that, like previous years, the departments will upload and update their teaching plans in the LMS software used for the purpose.

Agenda 4: To discuss CAS of some teachers.

The coordinator informed the meeting that promotion of the following faculty members is due from Assistant Professor, Stage – III (Level 12) to Associate Professor, Level 13A.

| Sl. | Name of the Teacher | Designation | Department | Date of Joining | Awarded Ph.D on | Last Promotion (if any) | Promotion due on |
|-----|-----------------------|---------------------|-------------|-----------------|-----------------|-------------------------|------------------|
| 1. | Dr. Ananta Patra | Assistant Professor | Mathematics | 10/03/2010 | 18/02/2013 | 10/03/2019 | 10/03/2022 |
| 2. | Dr. Bandhu Prasad | Assistant Professor | Mathematics | 12/04/2010 | 03/12/2010 | 12/04/2019 | 12/04/2022 |
| 3. | Dr. Nasiruddin Mondal | Assistant Professor | Philosophy | 12/04/2010 | 24/05/2005 | 12/04/2019 | 12/04/2022 |

The committee, considering the cases and after careful verification of the relevant papers of concerned teachers, found that all the relevant papers placed by the concerned teacher for their promotion are O.K. and recommended for their promotion accordingly with effect from their respective due dates for the same as stated above and unanimously resolved that the Principal be requested to take necessary actions in this connection and move the matter with Director of Public Instructions/ competent authority with necessary papers and do the needful so that the aforesaid teachers of this college can get their respective promotions as early as possible.

Agenda 5: To discuss the issue of installation Solar Power system.

The coordinator informed the members that in this modern day and age it is imperative for the college to use sustainable and cost-effective energy sources for its daily energy needs.

The committee proposes that a 10 kilowatt-capacity solar power inverter be installed in the campus. The matter is referred to the Purchase Committee for their input.

Agenda 6: Miscellaneous.

- (a) Several members complained that the work on building renovation has not started yet. The convener of Building Committee Dr. Nasiruddin Mondal responded by mentioning that the work in this regard has already started and a team of engineers have come to the college and after thorough inspection have submitted an estimation for building renovation.

It is resolved that the principal be requested to take further actions necessary in this connection and move the matter to the Governing Body of this college.

- (b) Some members raised the issue of construction of ramp and other facilities for specially-abled persons. Convener of Building Committee Dr. Nasiruddin Mondal again responded by saying that work in this regard is also going on. He mentioned that work on the construction of ramps in two buildings of the college is almost finished. The remaining work will be completed soon.



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- (c) The coordinator placed in the meeting the AAA (Administrative & Academic Audit) report for the academic session 2019-20 while mentioning that due to the Covid-19 pandemic the audit was performed during the 20-21 session. It was unanimously approved by the members. It will now be sent to external auditors for their approval.
- (d) The coordinator placed in the meeting the AAA (Administrative & Academic Audit) report for the academic session 2020-21. It was unanimously approved by the members. It will now be sent to external auditors for their approval.

The coordinator informed the members that the next meeting will be held before the Puja vacation.

The meeting ended with a formal vote of thanks.

Soma Datta

DR. SOMA DATTA
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