



KANDI RAJ COLLEGE

(Govt. Sponsored)

☎ 03484 255230
✉ principalkrc.krc@gmail.com
🌐 www.krc.edu.in

Kandi, Murshidabad, West Bengal- 742137

Internal Quality Assurance Cell

Minutes of the IQAC Meeting (Dated: 17.05.2020)

A meeting of the Internal Quality Assurance Cell is held on 17.05.2020 in Online mode. The following members were virtually present:

- (a) Dr. Nasiruddin Mondal, Teacher-in-Charge & Chair Person of the IQAC
- (b) Dr. Hena Sinha, Member, Governing Body (other than TR).
- (c) Prof. Ila Biswas Guha Roy, Member, Governing Body
- (d) Dr. Tapas Bandyopadhyay, Faculty member.
- (e) Prof. Rabiul Haque, Faculty member.
- (f) Prof. Abdul Jaman Naser, Faculty member.
- (g) Prof. Jayanta Basu, Faculty member.
- (h) Dr. Jaharlal Pratihar, Member, Governing Body (TR).
- (i) Prof. Dwarakeswar Dutta, Faculty member.
- (j) Mr. Himan Chowdhury, Librarian, Administrative member.
- (k) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (l) Sri Debashis Saha, Head Clerk, Administrative member.
- (m) Dr. Joydeep Roy, Faculty member & Coordinator, IQAC.

Dr. Joydeep Roy, IQAC coordinator, welcomed the members to this virtual meeting. He opened the discussion by casually commenting that although this is the first virtual meeting of IQAC, given the pandemic situation prevalent in the country, this might not be the last one.

After detailed deliberation on all the scheduled agenda, the following resolutions are adopted:

Agenda 1: Review of the previous meeting held on 18.02.2020.

The minutes of the meeting held on 18.02.2020 are read and duly approved by the members.


Agenda 2: To discuss the modalities regarding Class Routine and Internal Examination.

The coordinator mentioned that as per latest projected data, the pandemic situation is going to worsen in the coming days. As such the possibility of offline or face-to-face classes in the foreseeable future is non-existent. This also means that the regular classes need to be taken in On-line mode.

He urged the members to embrace the online teaching mode until the situation improves.

Following a lengthy discussion, the committee resolves that,

- (a) All classes will continue in on-line mode following the same class routine as before. If however due to some exigency, medical or otherwise, a class cannot be taken at the allotted time, the teacher can reschedule it after discussing it with the corresponding students.
- (b) Teachers are hereby encouraged to use digital platforms like Google Classroom, Google Meet etc. to deliver their classes in online mode. Live online classes can be taken by making PowerPoint presentations to the students.


(Dr. Nasiruddin Mondal)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad



KANDI RAJ COLLEGE

(Govt. Sponsored)

☎ 03484 255230

✉ principalkrc.krc@gmail.com

🌐 www.krc.edu.in

Kandi, Murshidabad, West Bengal- 742137

- (c) Those teachers who, due to some reason or other, could not be able to take live online classes can share video/ audio presentations with their students.
- (d) Like online classes, the internal examination will also be held in online mode. The exact modalities of which will be intimated to the students and teachers later.
- (e) As a means of communication between the college authority and the departments, each of the departments of the college will be provided with an official email id and henceforth all official communications will be done using that departmental email id and the official college email id i.e., principalkrc.krc@gmail.com.

Agenda 3: To discuss the issue of arranging a Webinar on different aspects of Online Education.

The coordinator proposed that that the college should organize a Webinar to discuss all relevant aspects of online teaching and learning as it can be a useful to enhance your understanding and knowledge in the current situation.

It can also help evaluate the utility and usefulness of our approach to online teaching.

The members welcomed the suggestion and requested the coordinator to take initiative to organize such a seminar under the banner of IQAC, Kandi Raj College.

Agenda 4: Miscellaneous

- (a) Many members raised the issue that since the college is closed for indefinite period the teachers are losing contact with a vast majority of students especially in Program courses.

Since the college is closed attendance register is inaccessible, and so even the names of students are beyond reach of the teachers.


The meeting resolves that the college office should provide department-wise student list along with registered phone numbers and email id of each student, so that the departments can contact individual students directly.

- (b) The coordinator informed the meeting that faculty members Dr. Atanu Kr. Das , Dr. Anindita Shit, Mr. Sujoy Kr. Sinha, Ms. Sukanya Sarkar, Mr. Supriya Roy and Mr. Pankaj Kr. Das, have submitted proposals to join different Faculty Development Programs organized by authorized institutions across the country.

The committee requests the Teacher-in-Charge to consider their proposals and to grant them permissions, subject to the fulfilment of all necessary pre-conditions and subject to the permission of the Governing Body, Kandi Raj College.

The coordinator informed the meeting that the next meeting will be held before the end of the year, hopefully in the offline mode.

The meeting ended with a formal vote of thanks.


(Dr. Nasiruddin Mondal)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad