



KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

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Internal Quality Assurance Cell

Minutes of the IQAC Meeting (Dated: 13.03.2018)

A meeting of the Internal quality Assurance Cell is held **on 13.03.2018 at the Principal's Chamber**. The following members were present:

- (a) Prof. Dwarakeswar Dutta, Teacher-in-Charge & Chair Person of the IQAC
- (b) Dr. Hena Sinha, Member, Governing Body (other than TR).
- (c) Dr. Tapas Bandyopadhyay, Faculty member.
- (d) Prof. Rabiul Haque, Faculty member.
- (e) Dr. Sandip Kr. Basak, Faculty member.
- (f) Prof. Abdul Jaman Naser, Faculty member.
- (g) Prof. Jayanta Basu, Faculty member.
- (h) Dr. Jaharlal Pratihari, Member, Governing Body (TR).
- (i) Dr. Avijit Brahmachary, Member, Governing Body (TR).
- (j) Dr. Nasiruddin Mondal, Faculty member.
- (k) Mr. Himan Chowdhury, Librarian, Administrative member.
- (l) Prof. Ranendranath Datta, Ex-Prof. & Member of Governing Body, Kandi Raj College.
- (m) Sri Debashis Saha, Head Clerk, Administrative member.
- (n) Prof. Ila Biswas Guha Roy, Senior Faculty member & Coordinator, IQAC.

Prof. Ila Biswas Guha Roy (Coordinator, IQAC) welcomed the Hon'ble members to the meeting. Based on the agendas scheduled for the meeting, the following resolutions are adopted:

Agenda 1: Review of the previous meeting held on 8.11.2017.

The minutes of the meeting held on **8.11.2017** are read and duly approved by the members.


Agenda 2: To discuss regarding Building Renovation.

The members, expressed their concern that several old buildings in the college campus are in very bad shape and in urgent need for repair.

It is strongly resolved that the college authority should take swift and decisive action to remedy the situation. It is also resolved that the Building Committee of the college be given the task of finding a suitable solution to this problem.

Agenda 3: To discuss regarding different Extra-curricular activities.

The coordinator informed the meeting that the college regularly undertakes different extra-curricular activities, like Yoga, Art & Craft etc. It is felt that proper


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documentation of such activities (including Geo-tagged photographs) be done and maintained for future reference.

Agenda 4: To discuss the issue of Clean Drinking Water for students & staff.

Several members complained of the lack of proper drinking water facilities in the college.

It is unanimously resolved that proper drinking water facilities be built for both the students and the staff. The matter is referred to the Purchase committee for their input.

Agenda 5: To discuss regarding College Gymnasium.

The coordinator informed the members that the college has a fully functional gymnasium built inside the campus.

It is resolved that the students be encouraged to avail the facility for their well-being. All the departmental heads are requested to take necessary initiative in this regard.


Agenda 6: Miscellaneous.

Member Dr. Jaharlal Pratihar raised the issue that there is some confusion among the students about the class routine of different departments.

It is resolved that all routines of both Hons. & General subjects (including provisional routines) be submitted to the office of the Teacher-in-Charge and maintained in the designated routine file and Teacher-in-Charge is requested to widely circulate the routines for the benefit of the students.

The coordinator informed the meeting that the next meeting will be held, in the month of May, before the start of next academic year.

The meeting ended with a formal vote of thanks.


(Dwarakeswar Dutta)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad