



KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

☎ 03484 255230

✉ principalkrc.krc@gmail.com

principal@krc.edu.in

🌐 www.krc.edu.in

ANNUAL E-GOVERNANCE REPORT

Session: 2020-21

Every activity of an educational institution reaches its fulfilment with the coordination and cooperation of various groups of people situated at different levels of the academic framework. Nevertheless, digitisation has been done for some of the college's operations during the period 2020-21.


It has been a growing realization for Kandi Raj College in introducing E-governance into its academic and administrative areas thereby ensuring accountability, efficiency and transparency of its functions.

Due to covid-19 pandemic situation, most of the time teaching and other office job were processed in online mode. So our aim is being reflected towards maximum utilization of e-governance.

Described below are the various areas where e-governance has been implemented or introduced during 2020-21, as well as the scope of coverage under the program.

Administration:

- During the period, most of the administrative tasks at the college, are carried out in online mode.
- College uses Google Workspace for the educational institutions and all teachers and staff have Institutional mail Id (ending with @krc.edu.in)
- We have used Google Workspaceservice for taking classes, conducting meeting and other day to day jobs (due to lockdown, campus was closed most of the days) via Google meet service where recording facility is available.
- In addition to that the website of the college served us a lot where we have given class materials, recorded video links etc for the students.
- Departments uses different google platforms and WhatsApp group to keep smooth contacts with students.


(Dr. Nasiruddin Mondal)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad

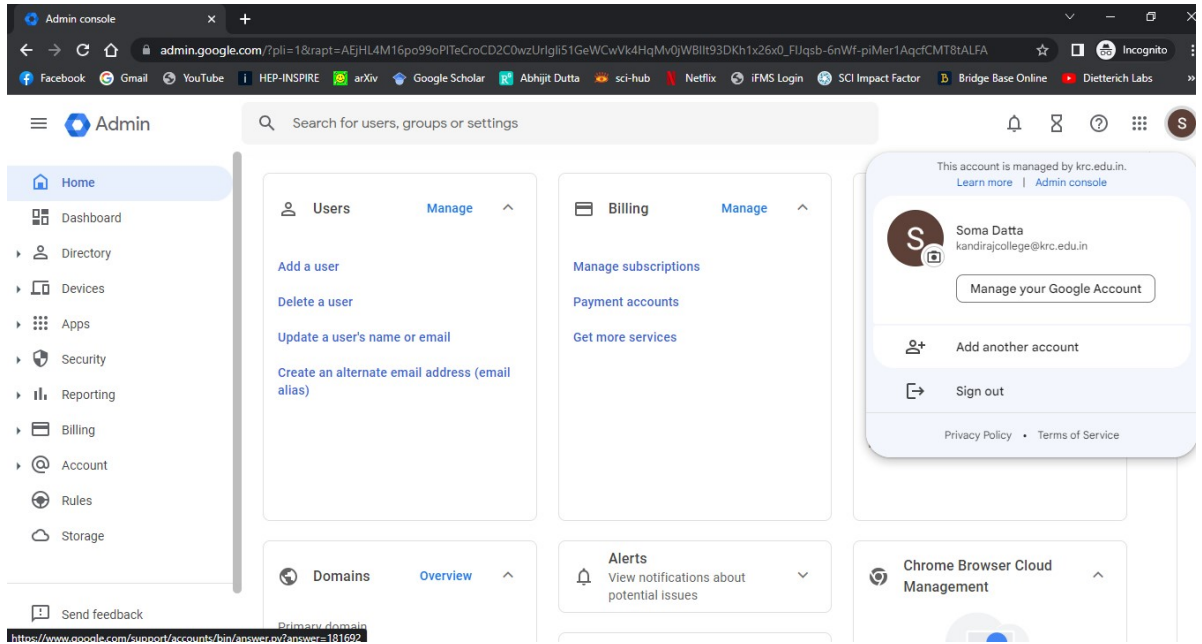


KANDI RAJ COLLEGE

(Govt. Sponsored)

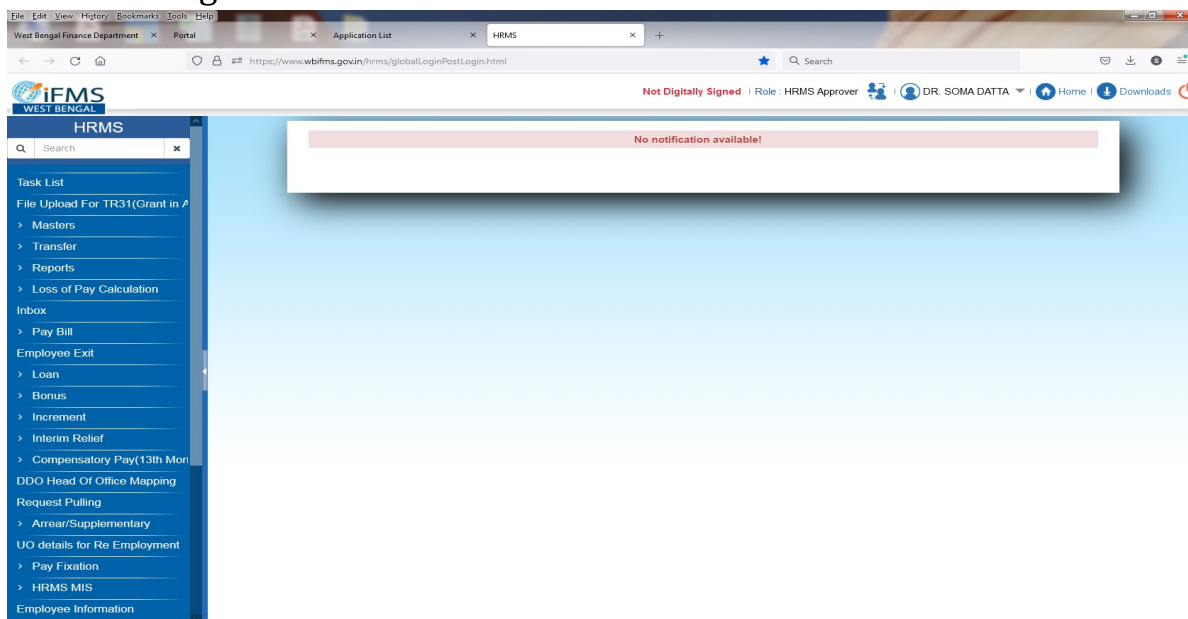
03484 255230
principalkrc.krc@gmail.com
principal@krc.edu.in
www.krc.edu.in


Kandi, Murshidabad, West Bengal- 742137



Finance and Accounts:

- Employee salary is distributed through the HRMS_IFMS portal and credited to the bank accounts of individual employees.
- All the bills for different vendors are being paid through Online Banking.




(Dr. Nasiruddin Mondal)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad



KANDI RAJ COLLEGE

(Govt. Sponsored)

Kandi, Murshidabad, West Bengal- 742137

☎ 03484 255230

✉ principalkrc.krc@gmail.com

principal@krc.edu.in


🌐 www.krc.edu.in

Students' Admission and Support:

- Admission of students is conducted in fully online mode. Software related to student administration and support is maintained by a vendor named Rupantar.
- The students are required to fill and submit their admission forms in online mode and all relevant financial transactions for the admission process are carried out through the banking system.
- For disbursement of student scholarships every year, the college accesses and utilises information on the online portal of the Government of West Bengal.
- The college Library maintains an APP (Kandi Raj College Library), maintained by Librarian for all library facility which has been used remotely by the students and staffs in this Covid situation when no one can enter into the campus.
- The college utilises a custom-built software (maintained by Rupantar), to maintain a database for student records and other student related information.

Examination:

- All the examinations are being conducted through portal (<https://kandirajcollegeonline.org/>), where students get their questions, upload answer scripts, teachers can view and examine those scripts.
- University also maintain a portal for marks uploading, publications of examination result etc. which are displayed in College Website.
- All notices relating to examinations are put up on the official website of the college and in different WhatsApp group and group mail.


(Dr. Nasiruddin Mondal)
Teacher-In-Charge
Kandi Raj College
Kandi, Murshidabad